BEFORE THE PERSONNEL APPEALS BOARD

STATE OF WASHINGTON

CONNIE GLASGOW, Appellant, v. DEPARTMENT OF HEALTH, Respondent.	Case No. ALLO-00-0007 ORDER OF THE BOARD FOLLOWING HEARING ON EXCEPTIONS TO THE DETERMINATION OF THE DIRECTOR

Hearing on Exceptions. Pursuant to RCW 41.64.060 and WAC 358-01-040, this appeal came on for hearing before the Personnel Appeals Board, LEANA D. LAMB, Member, on January 30, 2001, to hear Appellant's exceptions to the Director's determination dated April 5, 2000. The hearing was held at the office of the Personnel Appeals Board in Olympia, Washington. GERALD L. MORGEN, Vice Chair, reviewed the file, exhibits and the recorded proceedings and participated in the decision in this matter. WALTER T. HUBBARD, Chair, did not participate in the hearing or the decision in this manner.

Appearances. Appellant Connie Glasgow appeared *pro se*. Respondent Department of Health was represented by Todd Bacon, Human Resources Manager.

Background. Appellant submitted a request that her position as a Health Professions Manager (HPM) 2 be reallocated to the Health Services Administrator 2 classification. Todd Bacon, Human Resources Manager, conducted a review of Appellant's position. By letter dated November 9, 1999, Mr. Bacon informed Appellant her position was properly allocated to the HPM 2 classification. By letter dated December 7, 1999, Appellant appealed this determination to the director of the Department of Personnel. On March 27, 2000, Paul L. Peterson, Personnel Hearings

Officer, conducted an allocation review and by letter dated April 5, 2000, informed Appellant that her position was properly allocated to the Health Professions Manager 2 classification. On April 20, 2000, Appellant filed exceptions to the determination of the Department of Personnel with the Personnel Appeals Board.

Appellant works in the Health Professions Quality Assurance Division and her positions provides major support to the Chiropractic Quality Assurance Commission. Appellant is responsible for planning, organizing, coordinating and implementation of all requirements.

Preliminary Matter. At the outset of the hearing, Appellant requested that her appeal be held open pending completion of a class study project being conducted by the Department of Health concerning the Health Professions Manager class. Appellant asserted that justification for an adjustment to her salary could result at the completion of the project. Appellant argues the project would result in an adjustment to her salary retroactive to February 21, 1997, the original date she asked for a desk audit, or in the alterative, September 14, 1999.

Respondent acknowledged that the department is conducting informal discussions and looking at the 11-year old program manager class series to look at the possibility of presenting the Personnel Resources Board with a request to revise the series and ask for a salary adjustment. However, Respondent denies that there is a formal class study currently underway and clarified that the study is in the beginning stages and has not been presented to the Department of Personnel.

The Board orally denied Appellant's request for an indefinite postponement of her case, stating that the purpose of the hearing was to hear argument on Appellant's exceptions to the decision of the Department of Personnel which concluded that her position was correctly allocated to the Health Professional Manager 2 classification.

Following the Board's ruling, Appellant failed to provide any argument to the Board outlining why she disagreed with the results of the allocation review and why she disagreed with the director's determination. WAC 358-30-170 provides that in hearings on allocation appeals, appellants have the burden of proof. Appellant failed to meet her burden of proof and the appeal should be dismissed.

ORDER

NOW, THEREFORE, IT IS HEREBY ORDERED that the appeal of Connie Glasgow is dismissed.

DATED this _____ day of _____, 2001.

WASHINGTON STATE PERSONNEL APPEALS BOARD

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Gerald L. Morgen, Vice Chair

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Leana D. Lamb, Member